

**SCHOOL DISTRICT OF MANAWA
BUILDINGS & GROUNDS COMMITTEE MEETING MINUTES**

Date: June 20, 2023

Time: 4:00 p.m.

Hybrid Meeting Format (In-person Meeting for Board of Education at MES Board Room, 800 Beech Street & Virtual Components)

Board Committee Members: Griffin (C), Jepson, and Riske

In Attendance: Pete Griffin, Kerri Jepson, Stephanie Riske, Sondra Reiersen, Shannon Hansen, Craig Fietzer, Kara Tohm, Dr. Oppor

Timer/Recorder: Jepson

1. Motion by Riske, second by Jepson to endorse Pahlow Masonry to complete tuckpointing, etc per their quote. Motion carried.
2. Tabled discussion on passenger van repair or replacement until 6-26-23 Regular BOE meeting pending inspection/repair estimate from Ford dealership in Madison, WI.
3. Tabled vote on MS/HS tackable art display boards as the current proposal violates fire code. Sent back to the Art Teachers, along with information on the fire codes, for them to revise their request for these display boards.
4. No new information was available regarding the pole vault project - no discussion.
5. Fitness Center maintenance
 - a. Repairs totaling approximately \$500 were completed by Summit Fitness on 6-20-23. Benches have yet to be reupholstered.
 - b. A.D. Litchfield is purchasing some new, lighter weight lifting bars.
 - c. A.D. Litchfield is looking for one additional piece of cardio equipment to purchase.
6. MS/HS Basement Clean-up is going well. Walls being painted on 6-21-23. Floor mats being removed by 6-23-23. Storage cages arriving soon.
7. Vending Machines are being delivered on 6-21.23.
 - a. Electrical and CAT6 outlets are in place.
 - b. Locations were discussed, as they will encourage eating/drinking in areas with new furniture and carpet. Students must keep these areas clean (clean up after themselves) and respect the new furnishings.
 - c. Mrs. O'Brien is arranging training with Skyward. <https://youtu.be/PfyiZJv03-k>
 - d. Full implementation will be ready for fall 2023 Food Service.
8. Front washout around MS/HS main entrance stairs
 - a. There is apparently no drainage system in place, nor was there a drainage plan by Hoffman when the office addition was built.
 - b. Dr. Oppor will discuss options with Green Boyz or ask them to refer us to an expert in this area.

9. Dr. Oppor will add the concrete slab in MS/HS front walkway, as well as other flatwork, to the SDM 20 year maintenance plan.
10. Dugout and Siding Projects at the fields used by the Manawa Youth Sports Association
 - a. 1 dugout is complete
 - b. 2nd dugout will be done during the '23-'24 school year
 - c. Siding on the concession stand/storage garage will be done during the '23-'24 school year
11. Project Updates
 - a. MES playground equipment - installation will begin the first week of July
 - b. Curriculum Resource Materials - nothing new
 - c. Construction of Storage Building - Work in progress. More information will be available upon A.D. Litchfield's return from vacation.
 - d. MS/HS library carpet installation began 6-20-23.
 - e. MES corridor tile repairs/installation will be done this summer.
 - f. Replacement MES gymnasium scoreboards are on order.
 - g. Fitness Center atrium lighting - nothing scheduled to address this issue.
 - h. Manawa Athletic Complex unuseable stairs - S&S Excavating will remove them this summer
 - i. Ahern Fire completed inspection of Paving the Way - no issues found. Dr. Oppor did not know the cost of the inspection.
12. Buildings and Grounds Budget Report was not available.
13. Next Meeting Date: TBD
14. Next Meeting Items:
 - a. Sealcoat and stripe MES lots and driveways
 - b. MS/HS Soffit Painting or Repair
 - c. MS/HS front sidewalk replacement and curb/gutter patch at both facilities as needed
 - a. Schedule Bus Contract Negotiations
19. Meeting adjourned at 5:18 p.m.